

# Memo

**To:** Town Board Members

**From:** James Callahan, Director of Community Development

**cc:** Town Attorney, Town Clerk, Town Engineer, Senior Code Enforcement Officer, Planning Board Members, Chamber of Commerce

**Date:** September 22, 2017

**Re:** September 27, 2017 Town Board Meeting Agenda

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**Following is a review/analysis of the items listed on the 9/27/17 Town Board Agenda:**

**FORMAL AGENDA ITEMS:**

**1. CLARENCE HOLLOW ASSOCIATION/CLARENCE FARMER'S MARKET**

**Location:** South side of Main Street east of Sawmill Road.

**Description/History:** Existing public parking area utilized for Farmer's Market and owned by the Town of Clarence.

**Proposal:** To place a decorative clock identifying Clarence Hollow.

**Comprehensive Plan:** Area identified within the Clarence Hollow Overlay and within the TND.

**Reason for Town Board Action:** The Town Board will have final approval authority for permitting the clock on Town owned property.

**Issues:** The Hollow Association will pay for the installation. Long term maintenance will be the responsibility of the Town.

**2. GREGORY AND KATHERINE SCHIMENTI, 5540 SALT ROAD.**

**Location:** West side of Salt Road north of Greiner Road.

**Description/History:** Existing residential property located in the Agriculture Rural Residential Zone.

**Proposal:** Applicant is seeking a permit to operate a boarding kennel.

**Comprehensive Plan:** Area identified in an agricultural classification.

**Reason for Town Board Action:** Per the Zoning Law the Town Board may consider the use via a Temporary Conditional Permit.

**Issues:** Noise and waste management.

### **3. ESSEX GREENS AT WATERFORD, WATERFORD VILLAGE PLANNED UNIT RESIDENTIAL DEVELOPMENT (PURD).**

**Location:** West side of Dana Marie Parkway, north of Roll Road.

**Description/History:** Previously approved patio home portion (Waterford Greens) of the Waterford PURD. The site plans were previously approved and this phase is now constructed.

**Proposal:** Applicant has completed construction and is now seeking Final Plat approval to begin selling lots/homes.

**Comprehensive Plan:** Area identified within the Waterford Village PURD

**Reason for Town Board Action:** Per the Zoning Law, the Town Board has final approval authority to approve Final Plats and any publicly dedicated infrastructure.

**Issues:** The Town Engineering Department must approve the final construction to ensure that all details are constructed as approved.

### **4. ANNUAL PUBLIC HEARING ON POTENTIAL FUNDING IDEAS FOR USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MONIES. SET A PUBLIC HEARING DATE.**

#### **WORK SESSION ITEMS:**

#### **1. ANNUAL EXCAVATION PERMIT RENEWALS:**

Per the Town of Clarence Excavation Law, the Town Board annually approves excavation permits. This year there are 4 requests, all of which were approved last year. Each applicant must submit their respective NYSDEC mining permits, bonds and corresponding fees before being placed on the formal Town Board agenda. Renewal requests are from: 1. Buffalo Crushed Stone 2. Emeritus Holdings 3. Lakeside Sod 4. Michael Development (formerly 10001 Grand Corporation)

#### **2. FORBESS CAPRETTO HOMES/WATERFORD ESTATES PHASE 3 PART F/DONEGAL MANOR EXTENSION.**

**Location:** West of Thompson Road on the north side of Curry Lane as an extension to Donegal Manor.

**Description/History:** Part of the original Waterford Estates portion of the Waterford Village PURD.

**Proposal:** Applicant is seeking Final Plat approval for Phase 3 Part F which includes approximately 740 linear feet of Donegal Manor and fifteen Estate Lots.

**Comprehensive Plan:** Area identified in a residential classification.

**Reason for Town Board Action:** Per the Subdivision Law, the Town Board has final approval authority to accept roads for public dedication and final plats.

**Issues:** Road construction review and acceptance by the Town Highway Superintendent and Town Engineer.